



Government of Mizoram

**R F D**

(Results-Framework Document)  
for

Department of Trade & Commerce  
(2015-2016)

## Section 1: Vision, Mission, Objectives and Functions

### Vision

To make Mizoram a prosperous State

### Mission

Development of Mizoram through increased volume of domestic & international trade. Renovation & maintenance of infrastructural facilities created for the promotion of Trade.

### Objectives

- 1 Monitoring of Inter-State trade
- 2 To develop Border Trade Infrastructures
- 3 To Construct & renovate infrastructural facilities in the markets
- 4 To increase Market revenues
- 5 Sanitization of markets in the city&town area

### Functions

- 1 Promotion and Regulation of Trade & Commerce subject to Provision of entry 33 list in the 7th Schedule of the Constitution
- 2 Trading by Non-Tribal (Regulation) Act, 1974 and Rules thereunder
- 3 Border Trade
- 4 Agriculture Marketing including Sericulture Product
- 5 Regulated Markets
- 6 Establishment of Market Yards and Trade Centres
- 7 Inter-State Trade: (a) Market Regulation; (b) Market Rules
- 8 All matters of ASIDE schemes except its production/manufacturing component
- 9 State Level Export Promotion Committee (SLEPC) for clearance of all Projects under ASIDE Scheme
- 10 Collection of Toll Taxes on Indo-Myanmar Bridge over the Tiau river
- 11 Bamboo Development Agency as fund canalizing agency for ASIDE Scheme

## Section 1: Vision, Mission, Objectives and Functions

12 The Competition Act, 2002

## Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
[1] Monitoring of Inter-State trade	40.00	[1.1] Collection & Maintenance of monthly import/export data of principal agricultural & related commodities	[1.1.1] Record of monthly import/export data of Vegetables in a prescribed proforma	Month	4.00	12	11	10	9	8
			[1.1.2] Record of monthly import/export data of Potato in a prescribed proforma	Month	4.00	12	11	10	9	8
			[1.1.3] Record of monthly import/export data of Poultry in a prescribed proforma	Month	4.00	12	11	10	9	8
			[1.1.4] Record of monthly import/export data of Eggs in a prescribed proforma	Month	4.00	12	11	10	9	8
			[1.1.5] Record of monthly import/export data of Betel Nut in a prescribed proforma	Month	4.00	12	11	10	9	8
			[1.1.6] Record of monthly import/export data of Betel Leaves in a prescribed proforma	Month	4.00	12	11	10	9	8
			[1.1.7] Record of monthly import/export data of Cattle in a prescribed	Month	4.00	12	11	10	9	8

## Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value					
						Excellent	Very Good	Good	Fair	Poor	
						100%	90%	80%	70%	60%	
			proforma								
			[1.1.8] Record of monthly import/export data of Goat in a prescribed proforma	Month	4.00	12	11	10	9	8	
			[1.1.9] Record of monthly import/export data of Fruits in a prescribed proforma	Month	4.00	12	11	10	9	8	
			[1.1.10] Record of monthly import/export data of Fish in a prescribed proforma	Month	4.00	12	11	10	9	8	
[2] To develop Border Trade Infrastructures	15.00	[2.1] Construction of infrastructures in border area	[2.1.1] No. of infrastructure created	Numbers	15.00	4	3	2	1	0.5	
[3] To Construct & renovate infrastructural facilities in the markets	15.00	[3.1] Construction of market infrastructures	[3.1.1] No. of market infrastructure created	Numbers	10.00	5	4	3	2	1	
		[3.2] Renovation of market infrastructures	[3.2.1] No.of times markets are renovated	Numbers	5.00	12	10	8	6	4	
[4] To increase Market revenues	10.00	[4.1] Timely Collection of Market Fees	[4.1.1] Percentage of increase in Market Fees collected from the previous F/Y	Percent	5.00	5	4	3	2	1	
		[4.2] Timely Collection of Market Rents	[4.2.1] Percentage of increase in Market Rents collected	percent	5.00	5	4	3	2	1	

## Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			from the previous F/Y							
[5] Sanitization of markets in the city&town area	10.00	[5.1] Observation of sanitization day	[5.1.1] No. of sanitization day observed	Numbers	5.00	5	4	3	2	1
		[5.2] Installation of trash bin	[5.2.1] No. of trash bin installed in city and town areas	Numbers	5.00	20	15	10	8	5
* Efficient functioning of the RFD System	3.00	Timely submission of Mid Term Achievement	On-time submission	Date	1.0	10/10/2015	17/10/2015	24/10/2015	30/10/2015	10/11/2015
		Timely submission of final corrected RFD of 2015-2016 through RFMS	On-time submission	Date	1.0	15/07/2015	21/07/2015	28/07/2015	04/08/2015	10/08/2015
		Timely submission of Results for 2015-2016	On-time submission	Date	1.0	02/05/2016	03/05/2016	04/05/2016	05/05/2016	07/05/2016
* Effective redressal of citizens' grievances	1.00	Timely disposal of citizens' grievances lodged through www.mipuiaw.nic.in	Citizens' grievances disposed off through www.mipuiaw.nic.in within 30 days	%	1.0	100	90	80	70	60
* Preparation of Citizen's Charter	2.00	Submission of Citizens' Charter as per the framework provided by RFMS	On-time submission	Date	2.0	11/01/2016	14/01/2016	17/01/2016	20/01/2016	25/01/2016
* Simplifying internal procedures for effective public service delivery	4.00	Timely formation of Core Committee for Simplification of Internal Procedures	On-time formation of the Committee	Date	1.0	10/05/2015	20/05/2015	30/05/2015	10/06/2015	15/06/2015
		Cumbersome internal procedures are simplified by the Department as per the recommendations of the Core Committee	Number of internal procedures simplified	No.	3.0	5	4	3	2	1

\* Mandatory Objective(s)

### Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 13/14	Actual Value for FY 14/15	Target Value for FY 15/16	Projected Value for FY 16/17	Projected Value for FY 17/18
[1] Monitoring of Inter-State trade	[1.1] Collection & Maintenance of monthly import/export data of principal agricultural & related commodities	[1.1.1] Record of monthly import/export data of Vegetables in a prescribed proforma	Month	11	11	11	11	11
		[1.1.2] Record of monthly import/export data of Potato in a prescribed proforma	Month	11	11	11	11	11
		[1.1.3] Record of monthly import/export data of Poultry in a prescribed proforma	Month	11	11	11	11	11
		[1.1.4] Record of monthly import/export data of Eggs in a prescribed proforma	Month	11	11	11	11	11
		[1.1.5] Record of monthly import/export data of Betel Nut in a prescribed proforma	Month	11	11	11	11	11
		[1.1.6] Record of monthly import/export data of Betel Leaves in a prescribed proforma	Month	11	11	11	11	11
		[1.1.7] Record of monthly import/export data of Cattle in a prescribed proforma	Month	11	11	11	11	11
		[1.1.8] Record of monthly import/export data of Goat in a	Month	11	11	11	11	11

### Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 13/14	Actual Value for FY 14/15	Target Value for FY 15/16	Projected Value for FY 16/17	Projected Value for FY 17/18
		prescribed proforma						
		[1.1.9] Record of monthly import/export data of Fruits in a prescribed proforma	Month	11	11	11	11	11
		[1.1.10] Record of monthly import/export data of Fish in a prescribed proforma	Month	11	11	11	11	11
[2] To develop Border Trade Infrastructures	[2.1] Construction of infrastructures in border area	[2.1.1] No. of infrastructure created	Numbers	3	4	3	3	3
[3] To Construct & renovate infrastructural facilities in the markets	[3.1] Construction of market infrastructures	[3.1.1] No. of market infrastructure created	Numbers	3	4	4	5	6
	[3.2] Renovation of market infrastructures	[3.2.1] No.of times markets are renovated	Numbers	4	12	10	11	12
[4] To increase Market revenues	[4.1] Timely Collection of Market Fees	[4.1.1] Percentage of increase in Market Fees collected from the previous F/Y	Percent	2	3	4	5	6
	[4.2] Timely Collection of Market Rents	[4.2.1] Percentage of increase in Market Rents collected from the previous F/Y	percent	2	3	4	5	6
[5] Sanitization of markets in the city&town area	[5.1] Observation of sanitization day	[5.1.1] No. of sanitization day observed	Numbers	3	4	5	6	7
	[5.2] Installation of trash bin	[5.2.1] No. of trash bin installed in city and town areas	Numbers	7	10	15	20	25



### Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 13/14	Actual Value for FY 14/15	Target Value for FY 15/16	Projected Value for FY 16/17	Projected Value for FY 17/18
* Efficient functioning of the RFD System	Timely submission of Mid Term Achievement	On-time submission	Date	--	--	17/10/2015	--	--
	Timely submission of final corrected RFD of 2015-2016 through RFMS	On-time submission	Date	--	--	03/05/2015	--	--
	Timely submission of Results for 2015-2016	On-time submission	Date	--	--	03/05/2016	--	--
* Effective redressal of citizens' grievances	Timely disposal of citizens' grievances lodged through www.mipuiaw.nic.in	Citizens' grievances disposed off through www.mipuiaw.nic.in within 30 days	%	--	--	90	--	--
* Preparation of Citizen's Charter	Submission of Citizens' Charter as per the framework provided by RFMS	On-time submission	Date	--	--	10/07/2015	--	--
* Simplifying internal procedures for effective public service delivery	Timely formation of Core Committee for Simplification of Internal Procedures	On-time formation of the Committee	Date	--	--	20/05/2015	--	--
	Cumbersome internal procedures are simplified by the Department as per the recommendations of the Core Committee	Number of internal procedures simplified	No.	--	--	4	--	--

\* Mandatory Objective(s)

## Section 4: Acronym

Sl.No	Acronym	Description
1	ASIDE	Assistance to States for Development of Export Infrastructure and Allied Activities
2	F/Y	Financial Year
3	SLEPC	State Level Export Promotion Committee

## Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

Sl.No	Success indicator	Description	Definition	Measurement	General Comments
1	[1.1.1] Record of monthly import/export data of Vegetables in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference
2	[1.1.2] Record of monthly import/export data of Potato in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference
3	[1.1.3] Record of monthly import/export data of Poultry in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference
4	[1.1.4] Record of monthly import/export data of Eggs in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference
5	[1.1.5] Record of monthly import/export data of Betel Nut in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference

## Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

Sl.No	Success indicator	Description	Definition	Measurement	General Comments
6	[1.1.6] Record of monthly import/export data of Betel Leaves in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference
7	[1.1.7] Record of monthly import/export data of Cattle in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference
8	[1.1.8] Record of monthly import/export data of Goat in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference
9	[1.1.9] Record of monthly import/export data of Fruits in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference
10	[1.1.10] Record of monthly import/export data of Fish in a prescribed proforma	To record monthly inter-state trade data	Availability of trade data	Collection of monthly data	Data collected for record & further reference

## Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

Sl.No	Success indicator	Description	Definition	Measurement	General Comments
11	[2.1.1] No. of infrastructure created	Total No. of infrastructure created	To promote border trade	Numbers	From ASIDE fund
12	[3.1.1] No. of market infrastructure created	Total No. of market infrastructures created	To promote local trade	Numbers	To increase the sell of market commodities
13	[3.2.1] No.of times markets are renovated	Total No. of times markets are renovated	Major & Minor renovation and white washing	Numbers	For safety of sellers/buyers & preservation of Govt. property
14	[4.1.1] Percentage of increase in Market Fees collected from the previous F/Y	To revise upward rate of market fees	To increase Govt. revenue	Percentage Increase	To supplement Govt. revenue collection
15	[4.2.1] Percentage of increase in Market Rents collected from the previous F/Y	To revise upward rate of market rents	To increase Govt. revenue	Percentage Increase	To supplement Govt. revenue collection

## Section 4: Description and Definition of Success Indicators and Proposed Measurement Methodology

Sl.No	Success indicator	Description	Definition	Measurement	General Comments
16	[5.1.1] No. of sanitization day observed	To create awareness & quick disposal of wastes	Market cleanliness	Number	For health & sanitation of the public
17	[5.2.1] No. of trash bin installed in city and town areas	To dispose of wastes quickly	Market cleanliness	Number	For health & sanitation of the public

## Section 5 : Specific Performance Requirements from other Departments

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
State Government	Mizoram	Departments	Department of Agriculture (Crop Husbandry)	[1.1.1] Record of monthly import/export data of Vegetables in a prescribed proforma  [1.1.2] Record of monthly import/export data of Potato in a prescribed proforma	To increase the production of vegetable and potato	For import substitution	To increase annual production of vegetables and potato	Record of trade data would be one-sided as import is much higher than export
			Department of Animal Husbandry & veterinary	[1.1.3] Record of monthly import/export data of Poultry in a prescribed proforma  [1.1.4] Record of monthly import/export data of Eggs in a prescribed proforma  [1.1.7] Record of monthly import/export data of Cattle in a prescribed proforma  [1.1.8] Record of monthly import/export data of Goat in a prescribed proforma	To augment the production of Poultry ,Eggs ,Cattle and Goats		To increase the annual production of Poultry ,Eggs ,Cattle and Goats	
			Department of Finance	[2.1.1] No. of infrastructure created	Approval of fund	Promotion of border trade and	Timely release of the required fund	Delay and waste of resources

## Section 5 : Specific Performance Requirements from other Departments

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
			Department of Finance	[2.1.1] No. of infrastructure created  [3.1.1] No. of market infrastructure created	Approval of fund	Promotion of local trade	Timely release of the required fund	Delay and waste of resources



## Section 6: Outcome/Impact of Department/Ministry

Outcome/Impact of Department/Ministry	Jointly responsible for influencing this outcome / impact with the following department (s) / ministry(ies)	Success Indicator	Unit	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
1 Availability of inter-state monthly trade data for reference & market study	Agriculture, Horticulture, Soil & water conservation, Minor irrigation, AH&Vety Deptt.	Increase in annual production of Agricultural & Allied Products	Percent	1	2	3	4	5
2 Promotion of Border Trade	Ministry of Commerce & Industry and Govt. of Mizoram	Increase in volume of trade	Percent	1	2	3	4	5
3 Development of Market infrastructure	Finance Deptt.	No.of market infrastructure created	Numbers	4	4	5	6	7
4 Increase in Govt. Revenue	Agriculture, Horticulture, Soil & water conservation, Minor irrigation, AH&Vety Deptt..	Increase in Govt. revenue	lakhs	125	147	150	155	160